

Career Pathway Certificate: Basic Computer Literacy

	FALL TERM	WINTER TERM	SPRING TERM
YEAR 1	CAS 133 Basic Computer Skills (4 CR)	CAS 170 Beginning Excel (3 CR)	CAS 216 Beginning Word * (3 CR)
		BA 131 Intro to Business Tech. (4 CR)	
	4 Credit Total	7 Credit Total	3 Credit Total
			Total Credits: 14

CPC: Basic Computer Literacy	CR
BA 131 Intro to Business Technology ^W	4
CAS 133: Basic Computer Skills/MS Office ^F	4
CAS 170: Beginning Excel ^W	3
CAS 216: Beginning Word * ^{Sp}	3
Total	14
F = Fall; ^W = Winter; ^{Sp} = Spring; ^{Su} = Summer	

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